

# Christian Renewal School

## Internet Usage Policy

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**The use of the Internet at Christian Renewal School a privilege not a right.**

### General Statement

- The Internet is provided for the education of and the improved delivery of curriculum material. Students are encouraged to make use of the services to this end.
- School management and the Board of Trustees reserve the right to make random audits of the history files that record which web sites that students have visited. Students accessing inappropriate sites will be dealt with through the school discipline policy.

Students shall be able to use the Internet under the following conditions:

- An application to use the Internet shall be sent home and returned signed by the relevant caregivers. The policy statement and a code of conduct will form the basis of the documentation that the caregiver and the students agree to.
- This application enables the student to receive instruction in the use of the Internet including E mail and World Wide Web access.
- The following code of conduct will be adhered to by all students who use the Internet within the school

### Code of Conduct

- No profanity, obscenities, or any other language that could be construed as such is to be used in any E mail messages.
- No private information is to be distributed to other parties at any time. This includes reposting of information sent by another party.
- The network is not be used by any student for personal gain or illegal activity.
- Deliberate attempts to gain access to WWW, FTP, Gopher or Telnet sites containing material of pornographic, racially or religiously offensive, illegal or offensive material will be dealt with as a serious breach of school rules.
- Downloading of material must be scanned for viruses at all times and any deliberate attempt to spread viruses through the network will be dealt with by the management of the school.
- Downloading of software and MP3 files, music files, video files or any other multimedia not expressly asked for by the teacher inn charge of the lesson is not permissible.
- All copyright, privacy and international laws are to be abided by at all times.

### E mail

- E mail is provided for students to make contact with others for the purpose of education.
- All mail will make use of customary greetings and salutations.
- Information sent via E mail shall be constructive, informative or inquiring in the interest of both the sender and receiver. All content sent must be in keeping with the Special Christian Character of the School.

## Accounts

- At no time are students to place orders for goods or services over the Internet using the school name, title or funds.
- E mail accounts are set up for the intended user only. Use of other students accounts to send and receive E mail is unacceptable.

## Liability

- Christian Renewal School is not, and cannot be held responsible for the loss of material, accidental corruption or any other action that might affect transmission or loss of data.
- Christian Renewal School has taken all possible precautions to maintain safety of all users and these guidelines are written and enforced in the interest of all users safety and effective use of the Internet.

### **Students that abuse any of the guidelines:**

Students who make minor infringement of the guidelines will be dealt with by Teacher in Charge of the lesson, or the class teacher of that student. The consequence may involve being banned from the use of the network for a given period of time.

For serious offences matters will be referred to the Principal and they will deal with the issues as directed by the school discipline policy.

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## Application for an Internet Usage

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Name of Student: .....

Address: .....

.....

Parents/Caregivers name(s): .....

Contact phone number: .....

- I have read the Christian Renewal School Internet Usage Policy on the Internet and agree to abide by the rules as laid out in this document.
- I agree to abide by the decisions made by School Management and by the teacher that is in charge at the time I am using the room.

Student signature: ..... Date: .....

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### Parent/ Caregiver

- As the parent/caregiver of the student identified above I have read the Internet Usage Policy relating to the use of the Internet in the school and I understand that the intention of the use of the Internet within the school is for educational purposes.
- I understand that Christian Renewal School has taken all possible precautions to make the Internet as safe as possible for all users.
- I also agree to support the school in any action it may take to ensure that the code of conduct as described in the policy statement is enforced.

Parent/Caregiver name:..... (please print)

Parent signature: .....

Date: .....