

Christian Renewal School

Board of Trustees Meeting Minutes

10 December 2018 in Principal's Office at 7pm

Item	Discussion	Action/Responsibility
1	Open with prayer	Kristy
2	Present Apologies	Kristy, Wayne, Arna-Lise, Daniel, Rachel, Rodney, Elijah Chris, Joanne
3	Administration Matters <ul style="list-style-type: none"> Welcome to new student representative Elijah Ford 	Nigel or Wayne to organise access to teams for Elijah.
4	Minutes of Previous Meeting <ul style="list-style-type: none"> Conflict of Interests Minutes of Previous Meeting 	Arna-Lise moved that the Minutes from 12/11/2018 be adopted as true and correct. Seconded by Kristy.
5	Matters Arising from Previous Minutes <ul style="list-style-type: none"> 	NIL
6	Correspondence In As emailed to the Board <ul style="list-style-type: none"> NZSTA Star News 	Letter received from Ricoh regarding photocopier contract.
7	Financial Report <ul style="list-style-type: none"> Variance Report Cashflow Report Draft budget for 2019 	Arna-Lise moved that the Variance Report and Cash Flow Reports be accepted by the Board. Seconded by Daniel. Arna-Lise moved that the 2019 budget is correct. Seconded by Rodney.
8	Principal's Report Presented by Rodney <ul style="list-style-type: none"> 10 year property plan 	Chris moves to accept quote from LM Consulting Ltd for our 10 Year Property Plan. Seconded by Wayne via e-resolution. Current roll is at 196.

		<p>An update for the NCEA externals will be provided next year.</p> <p>Excellent feedback from the senior camp last week.</p> <p>The board has applied for funding assistance from NZACS for staff to attend the NZACS conference in Tauranga for special character training. This involves closing the school on July 4th and 5th and finishing slightly later in December to make up the two days.</p> <p>The position for the PE/Health teacher has been filled by Gary Beath.</p> <p>The position for science/chemistry has been filled by Anu.</p> <p>Kristy moved that the Principal's Report be accepted by the Board. Seconded by Wayne.</p>
9	Annual Agenda	Covered in Principals Report
10	<p>General Business</p> <ul style="list-style-type: none"> • Brain storming session for Roll Growth • Complaints Policy/Procedure • School Magazine • Privacy Act Request • Annual Primary Target Update 	<p>Deferred</p> <p>Arna-Lise and Chris will amend the complaints procedure and the board will approve it at the next meeting in 2019.</p> <p>The board would like to thank Wayne, Claire and Stephen for all their efforts in co-ordinating the school magazine. The board would also like some of the smaller magazine copies to be left at reception as advertising for potential students.</p> <p>Completed.</p> <p>Deferred until next meeting as Joanne is away.</p> <p>Wayne has requested permission from the board to purchase ipads for the primary school (out of the computer budget) so they can learn how to use them and their potential. The board briefly discussed this and decided to discuss it further with some of the other teachers. Staff may need further training.</p>

11	Date of next meeting Closing prayer by Wayne at 8:04 pm Board in committee at 8:04 pm Board out of committee at 9:35 pm	February 11 th , 2019
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Minutes accepted as true and correct as of: _____

Signed: _____